



Intruder and/or Person with a Weapon (Code Silver)

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POLICY

The Home shall have a plan in place in the event of encountering an intruder and/or a person with a weapon with wrongful intent within the facility. The emergency code denoting this situation shall be "Code Silver".

Procedure

- If a staff member on duty encounters an intruder and/or a person with a weapon and deems it to be with wrongful intent, they must try to move away from this person.
- If able to get away they must try to alert other staff and announce "Code Silver" (then location) over the P.A. system to alert the entire building.
- Upon hearing the code announcement, supervisory staff shall phone the police immediately.
- Similar to a hostage situation staff shall try to keep calm and convey that persona to the person with the weapon as to not agitate that person.
- Staff should try to keep their distance from the person with the weapon but still keep an eye out for them as to where they are going within the building so that when the police arrive, they can be alerted of the person's location.
- Upon arrival of the police the supervisory staff on duty shall show them where the individual is then they may leave the situation to the police.

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