

Disaster Plan Complete Evacuation Receiving Centers

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POLICY

The Home shall maintain communication and agreements with selected appropriate community partners as receiving centers for our residents in the event of a disaster resulting in total evacuation.

Procedure

- The Administrator shall be responsible for maintaining an agreement with community partners appropriate to be a receiving center for our residents in the event of a disaster. This agreement is typically a mutual understand between the home and other facilities to assist in each other during disaster events where a total building evacuation is necessary and residents are displaced.
- This agreement shall be reviewed annually by the Administrator and the Receiving Centers contacted to ensure the agreement is still appropriate and valid.
- The agreement should be written and signed by all parties involved to confirm the agreement.
- The Director of Nursing (DON) or designate shall ensure that all residents have identification bands and a detailed resident location lists is maintained at all times.
- The Administrator and Management team shall convey to staff sent to receiving centers with our residents that they conduct themselves in the utmost professional manner and follow the direction of the Receiving Center's Supervisory Staff or Management team. We will be a guest in their facility and must follow their policies and procedures.

Management Authorization <i>Shana Outridge</i>		Effective Date: December 14, 2009	
<i>Dahlia Burt-Gerrans</i> Dahlia Burt-Gerrans Internal Approval		Revised Date: February 16, 2018	
		<i>June 16, 2018</i> <i>AS</i>	<i>June 17/21</i> <i>AS</i>
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